## Monitoring Well Encroachment Permit

# Administering Department: Engineering Department - Land and Property Division

1500 Warburton Ave. Santa Clara, CA. 95050 tel (408) 615-3000 • fax (408) 985-7936

(100) 013 3000	Tax (100) 303 7330	
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Instr	uctions	

This form is not interactive and requires an original signature. Please print, complete, and mail or deliver to the City.

To install a private monitoring well within a public easement (also requires property owner's approval) or public right-of-way for monitoring groundwater contamination, you must apply for this encroachment permit through the Engineering Department - Land and Property Development Division.

Applicant
Date:
Name: (Last, First)
Street Address:
City, State, Zip:
Home Phone Number:
Work Phone Number:
Fax Number:
E-mail Address:
Applicant Request
Address of Work:
Purpose of Work:
Starting Date:
Completion Date:
City Business License No.:
Size of Opening:
Type of Surface:
Size/Type of Pipe:
Owner/Lessee of Property (if different from above):

#### Conditions Of Permit Issue

- 1. Pay fees and comply in strict conformity with the provisions of all applicable City of Santa Clara rules and regulations of the permit applied for, the general and special provisions, and requirements of Public Works Inspectors to accomplish compliance;
- Save, indemnify and hold harmless the City of Santa Clara, its officers, and employees, from all liabilities, judgments, cost and expenses which may accrue against said City in consequence of the granting of this permit, or in any way connected with or related to any operation hereunder;
- 3. Contact U.S.A. to verify the location of existing underground facilities;
- 4. Obtain a Street Opening Permit from the Engineering Department prior to the construction of the well(s) and comply with all requirements imposed thereby;
- 5. Provide a minimum of five (5) feet horizontal clearance from any water or sanitary sewer lines;
- 6. A violation of any term, condition or covenant of this permit will constitute cause for its revocation or termination at will and sole discretion of the City Engineer;
- 7. Notify, by letter, the Occupant/Owner of property(s) adjacent to proposed well of activity to be conducted at the proposed well site. A copy of said letter shall be submitted to the Engineering Department prior to obtaining a Street Opening Permit;
- 8. Inspection is required. Any work undertaken without benefit of inspection will be subject to removal and reinstallation at permittee's expense. Permittee shall notify the Engineering Department's inspection unit at least 24 hours prior to excavation and again 24 hours prior to installation of final A.C. hot patch, if required. Call (408) 615-3000.

### General Provisions

- 1. Permittee shall assume entire responsibility for any and all activities and uses under this permit;
- 2. This permit is valid only for the purpose specified herein. No change of program as outlined in application or drawing submitted with application is permitted, except upon prior written permission of the City Engineer;
- 3. Any damage caused to City or private property in any way related to or by any activity connected with this permit shall be repaired to the satisfaction of the City Engineer at the cost of permittee and without cost to the City. Should permittee neglect to promptly make repairs, the City may have repairs made, and permittee will be billed and shall pay costs therefore;

4. This permit may be revoked by the City on thirty (30) days notice for any cause whatsoever. When required by the City Engineer, permittee shall restore the public property or public right-of-way to it's condition prior to issuance of the permit in accordance with all applicable regulations and then shall vacate the premises. Should permittee neglect to restore the premises to a condition satisfactory to the City Engineer, the City may perform such work or have the work performed, and the permittee agrees to reimburse the City for all the cost's of the work so preformed upon receipt of a statement thereafter;

#### **Special Provisions**

(Applicable Special Provisions shall be indicated by Engineering Department staff)

- Permittee shall submit the final report of the Monitoring Program to the Engineering Department;
- Permittee shall continually maintain the Encroachment at his sole cost and expense;
- Permittee shall repair and correct any and all defects and deficiencies, due to workmanship or materials in connection with this project, which are discovered within one (1) year from date of Final Inspection and approval of work by the City;
- The monitoring well(s) shall be constructed in accordance with the Santa Clara Valley Water District Standards. Upon termination of the Groundwater Monitoring program, said well(s) shall be sealed in accordance with the Water District Standards. A copy of the Destruction Permit issued by the District, indicating that the well(s) were properly sealed, shall be submitted to the City Water and Engineering Departments;
- Permittee shall secure a durable identification tag to the well cap including, but not limited to, following information:
  - A) Name and Phone Number of the firm maintaining the well(s);
  - B) Designation of well(s);
  - C) Date of installation of well(s)
  - D) Approximate location of the well(s).
- Permittee is hereby given notice of an existing State Law (Section 4215 ET.Seq., Chapter 3.1, Division 5, Title 1 of the Government Code), as amended by A.B. 73,. Effective January 1, 1990. Said law requires owners of underground facilities to join a Regional Notification Center, e.g. U.S.A., which requires Contractors to contact such a Regional Notification Center prior to excavation; and requires Owners to mark their underground facilities when notified; and sets Civil penalties for failure to comply therewith.

## Fee Payment

Fee payment must be received by the City of Santa Clara before this form submittal can be certified as complete. Checks or Money orders should be made payable to the City of Santa Clara and mailed or delivered to the Engineering Department City Hall, 1500 Warburton Ave. Santa Clara, California 95050. Credit card payments may be made via Visa, MasterCard, Discover or American Express.

Certification	Of Authenticity
Applicant Name	
Signature	Date Signed
. , , ,	at the forgoing is true and correct, and and Regulations in the conduct of my
For Offic	ce Use Only
Receipt No.:	
S.C. No.:	